

Cheverell Magna Parish Council

Locum Clerk: Heather Parks FSLCC

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2nd January 2023

**Agenda for the Meeting of
Cheverell Magna Parish Council
to be held at
The Pavilion, Witchcombe Lane, Great Cheverell SN10 5TJ
Monday 9th January 2023
at 7-30pm**

Membership: Councillors A Alexander, S Burgess, R Hayward, L Jones, P Stevens (Chairman), S Thomson (Vice Chairman). 1 Casual Vacancy

You are **summoned** to attend a meeting of Cheverell Magna Parish Council for the purpose of transacting the following business.



Heather Parks FSLCC
Locum Clerk

1 Apologies

To receive apologies for those unable to attend

Standing Orders will be suspended to allow for public participation

2 Public Participation

2.1 To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.

2.2 To receive any petitions or deputations

Standing Orders will be reinstated following public participation

3 Declarations of Interest

To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011

4 Chair's announcements

To Note any items announced by the Chair.

5 Minutes

5.1 To approve as a correct record the minutes of the meeting held on 5th December 2022, previously circulated.

5.2 To Note any matters arising from the minutes of the meeting held on 5th December 2022

6 Financial Information

6.1 Payments for approval:

23/22 £642.64 H Parks Locum Clerk's November Invoice

24/22 £145.20 HMRC Tax & NI November Invoice

25/22 £20.25 H Parks Nontax items September Invoice

26/22 £100.00 Great Cheverell New Pavilion Trust outstanding invoices 2021-2022

27/22 £16.00 Great Cheverell New Pavilion Trust 07.04.22

28/22 £16.00 Great Cheverell New Pavilion Trust 27.04.22

29/22 £16.00 Great Cheverell New Pavilion Trust 06.07.22

30/22 £16.00 Great Cheverell New Pavilion Trust 22.08.22

31/22 £16.00 Great Cheverell New Pavilion Trust 03.10.22

32/22 £16.00 Great Cheverell New Pavilion Trust 05.12.22

33/22 £419.82 idverde Grounds Maintenance December

34/23 £817.43 H Parks December invoice

35/23 £182.60 HMRC Tax & NI December

6.2 Locum Clerk – Invoice

Members to approve the Locum Clerk's invoice for December which has been circulated to Parish Councillors. **For Decision**

6.3 Management Accounts

Members to note the management accounts to date. Attached is a copy of the current cash book and management account position.

7 Planning Applications – full details of planning applications submitted, and decisions made on all applications since the last meeting, are attached for reference.

7.1 Comment on the following planning application:

PL/2022/06632 Householder planning permission

Listed building consent (Alt/Ext)

Replacement extensions, garage and alterations

Belle Ville, 21 High Street, Great Cheverell, SN10 5TH

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018dpyA>

PL/2022/05110 Householder planning permission

Replacement extensions, garage and alterations

Belle Ville, 21 High Street, Great Cheverell, SN10 5TH

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000018aYQT>

8 Play Area

- The Clerk has contacted a fencing contractor to request a quote but so far no response received.
- Can Councillor Hayward report back on repairs to the step up logs, chippings under the cableway and repairs to the table tennis table?
- The Clerk is seeking quotations for repairs in the wet pour areas. Two suppliers have been approached and quotes are awaited.

To Note

9 Events and Diary

9.1 Meeting Diary

An update of the meetings scheduled for the remainder of the municipal year 2022-2023 and suggestions for the next municipal year 2023-2024. Due to the additional bank holiday for the Coronation in 2023, it is advisable to consider now when dates can be booked in for the Annual Council Meeting and the Annual Parish Meeting. See attached.

For decision.

9.2 Events 2023

Members to discuss potential events for 2023 such as the Coronation, village fete and consider setting dates. **For discussion and decision.**

9.3 Defibrillator Training

South West Ambulance Trust are now starting to roll out defibrillator training again and the Parish is being invited to make contact to arrange a mutually convenient date and time. Paul Cosh replaces Julia Doel as our contact and will be starting on 3rd January 2023. He is a very experienced trainer. The Parish Council need to advise the team when we would like this training to take place. We can suggest a month convenient to the village and of course training is available to the whole village. **For discussion and decision.**

10 Notice Board

The Clerk has circulated some options to members regarding the design, size and style of a new notice board to be erected at the Pavilion. For discussion and agreement before finalising a firm quote.

11 Correspondence Issued to members - For Noting.

25.11.22 Area Board Agenda

25.11.22 Community News – Weekly

07.12.22 Thank you from South Hills Old School Nursery

07.12.22 Next Flood Group meeting

16.12.22 Community Matters

16.12.22 WALC and NALC open letter

19.12.22 Minutes Area Board

Cheverell Magna Parish Council

Management Accounts for period ending 31 March 2023

	Year to 31/03/2022	Budget to 31/03/2023	Actual to 31/03/2023	Variance to Bud	Explanation	Budget 2022/23
Receipts						
Precept	-£	13,322.00	-£ 13,348.00	-£ 26.00		£ 13,322.00
Interest			-£ 46.30	-£ 46.30		
Other income			-£ 1,100.00	-£ 1,100.00		
SSE Sub station			£ -	£ -		£ 26.00
VAT Refunded			£ -	£ -		
Total Receipts	-£	13,322.00	-£ 14,494.30	-£ 1,172.30		£ 13,348.00
Payments						
VAT paid			-£ 543.99	£543.99		
Salary	-£	5,000.00	-£ 2,859.85	-£2,140.15		£ 5,000.00
Audit fees	-£	160.00	-£ 216.00	£56.00		£ 160.00
Council tax			£ -	£0.00		£ -
Insurance	-£	500.00	-£ 465.62	-£34.38		£ 500.00
WALC & subscriptions	-£	400.00	-£ 243.25	-£156.75		£ 400.00
Mileage			-£ 92.70	£92.70		
Administration	-£	200.00	-£ 144.91	-£55.09		£ 200.00
Bank charges	-£	72.00	-£ 54.00	-£18.00		£ 72.00
Pavilion Hire	-£	170.00	-£ 228.00	£58.00		£ 170.00
Annual Parish meeting	-£	60.00	£ -	-£60.00		£ 60.00
Website maintenance	-£	336.00	-£ 252.00	-£84.00		£ 336.00
Green space maintenance	-£	4,200.00	-£ 4,618.02	£418.02		£ 4,200.00
Playground	-£	300.00	-£ 109.20	-£190.80		£ 300.00
Maintenance			£ -	£0.00		
Trees				£0.00		£ -
S.137 Community Grants	-£	250.00	£ -	-£250.00		£ 250.00
Contingency/Prof. fees			-£ 35.00	£35.00		£ -
New assets			£ -	£0.00		
Cllr Allowances & Expenses	-£	100.00	-£ 33.99	-£66.01		£ 100.00
Training	-£	1,600.00	£ -	-£1,600.00		£ 1,600.00
Unknowns			-£ 690.30	£690.30		
	£ -	-£ 13,348.00	-£ 10,586.83	-£2,761.17		£ 13,348.00
Surplus/(Deficit)	£ 22,706.33	£ 26.00	-£ 3,907.47			£ -
Opening reserves			£ 23,338.97			
Closing Reserves	£ 22,706.33		£ 19,431.50			
Reserves:						
Victoria Park Mower	£ 4,500.00		£ 4,500.00			£ 4,500.00
Environmental Enhancements			£ 3,000.00			£ 3,000.00
Community	£ 382.67		£ 383.00			£ 383.00
Playpark	£ 11,210.74		£ 8,410.74			£ 8,323.00
Total earmarked reserves	£ 16,093.41		£ 16,293.74			£ 16,206.00
General reserve	£ 6,612.92		£ 3,137.76			£ 6,500.00
Total Reserves	£ 22,706.33		£ 19,431.50			£ 22,706.00

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Planning No	Description	Date reply due back to Wilts Council	Decision	Case Officer	Wiltshire Council decision
PL/2022/05110	Householder planning permission Replacement extensions, garage and alterations Belle Ville, 21 High Street, Great Cheverell, SN10 5TH https://development.wiltshire.gov.uk/pr/s/plannin-g-application/a0i3z000018aYQT	01.09.22	Meeting No Objection	Meredith Baker	
PL/2022/08988	Hedgerow removal notice GREAT CHEVERELL, DEVIZES, SN10 5TP Removal of hedge either side of field entrance (20m) to allow machinery access into field https://development.wiltshire.gov.uk/pr/s/plannin-g-application/a0i3z000019ACGn	13.12.22	Meeting No objection subject to the hedgerow being reinstated after completion	David Wyatt	
PL/2022/06632	Listed building consent (Alt/Ext) Replacement extensions, garage and alterations Belle Ville, 21 High Street, Great Cheverell, SN10 5TH https://development.wiltshire.gov.uk/pr/s/plannin-g-application/a0i3z000018dpvA	03.01.23	Extension to 10 th January	Meredith Baker	
PL/2022/05110	Householder planning permission Replacement extensions, garage and alterations Belle Ville, 21 High Street, Great Cheverell, SN10 5TH https://development.wiltshire.gov.uk/pr/s/plannin-g-application/a0i3z000018aYQT	03.01.23	Extension to 10 th January	Meredith Baker	

Agenda for the next meeting will be issued on 2nd January 2023

Cheverell Magna Parish Council

Meeting Dates 2022/2023

Month	Day	Date	Year	Meeting
April	Monday	11	2022	Parish Council
July	Monday	6	2022	Parish Council
August	Monday	22	2022	Parish Council
October	Monday	3	2022	Parish Council
November	Monday	7	2022	Parish Council
December	Monday	5	2022	Parish Council
January	Monday	9	2023	Parish Council
February	Monday	6	2023	Parish Council
March	Monday	6	2023	Parish Council

Meeting Dates 2023/24

Month	Day	Date	Year	Meeting
April	Monday	3	2023	Parish Council
April	Monday	17	2023	Annual Parish Meeting
May	Tuesday	2	2023	Annual Council Meeting
June	Monday	5	2023	Parish Council
July	Monday	3	2023	Parish Council
August	No Meeting			
September	Monday	4	2023	Parish Council
October	Monday	2	2023	Parish Council
November	Monday	6	2023	Parish Council
December	Monday	4	2023	Parish Council
January	Monday	8	2024	Parish Council
February	Monday	6	2024	Parish Council
March	Monday	6	2024	Parish Council

Bank Holidays Municipal Year 2023 – 2024

April 7 Good Friday

April 10 Easter Monday

May 1 May Bank Holiday

May 8 Coronation

May 29 Spring Bank Holiday

August 28

The Annual Council meeting should be held in May

The Parish Meeting can be held between 1 March and 1 June.

The Parish Council meets at the Pavilion, Witchcombe Close, Great Cheverell at 7.30pm unless the agenda indicates otherwise.

Please note the Parish Council may add meetings to this schedule, notice of any additional Committee meetings or extraordinary meetings will be posted on the Council website

www.greatcheverell.org and noticeboards.